HOUSE OF



Supported by: LUXEMBOURG

# SELLING FINANCIAL SERVICES AND MANAGING CLIENT RELATIONSHIPS

Date: from 25 to 27 January 2023 Venue: Kosovo Banking Association

# **OBJECTIVES**

The course will provide the participants with a good understanding of the selling techniques aiming to sell services & products to client and to manage client relationship effectively.

# METHODOLOGY

The methodology is based on a combination of theory, interactivity, teamwork, and role games (will be further developed in the face-to-face trainings).

## TARGET AUDIENCE

Front office managers, managers of commercial banks and financial institutions who have a need or an interest in improving their understanding of selling financial services and managing clients.

## LANGUAGE

A good command of English is required.

### EXPERT

**Mr Alex Kloos** has a 40 years' experience in the Financial and Banking sector. He was a Managing Director in Wealth Management for many years. Professor at the University of Luxembourg, client communication in Wealth Management. Since 2016, he is partner in a company specialized in training, coaching & consulting with the focus on transferring his knowledge of financial services and management through training and coaching.

### **PLACE DURATION DATES**

Face 3 full days of face-to-face training From 25 - 27 January 2023 Training Room of KBA, Pristina, Kosovo

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### CONTENT

# Personality - To develop our personality, we have to cultivate:

- Enthusiasm
- Perseverance
- Method/being organized and methodical
- Psychology
- · Being yourself
- Optimism
- · Honesty and Loyalty

#### **Competence:**

· Technical knowledge of banking products

Technical knowledge of sale

Triple strength: Moral, Technical and Physical strength DISC Assertiveness Communication **Technics in Communication** Questioning The deep Motivations Different types of questions Listening, Silence, Objections, Body Language Discover the different services and products How to discover the real needs and opportunities of the customers KYC – Know Your Customer Technics in Sales The art of concluding in ten points Q&A

### **DAILY SCHEDULE**

09:00 - 10:30	Training
10:30 - 10:45	Coffee break
10:45 – 12:00	Training
12:00 - 13:00	Lunch break
13:00 - 14:30	Training
14:30 - 14:45	Coffee break
14:45 – 16:30	Training
16:30	End of day 😳

### REGISTRATION

Send your filled registration forms via email at KBA, or contact us at: <u>kbatrainingcenter@bankassoc-kos.com</u> or **038 246 171**